

KENTUCKY BOARD OF HOME INSPECTORS
MEETING MINUTES
June 10, 2014

A meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on June 10, 2014.

MEMBERS PRESENT

Mitch D. Buchanan, Chairman
Robert P. Johnson
J.R. Bone
James A. Chandler, Vice Chairman
Mark G. Oerther
Mark Schmidt
Ken Fister
Kevin Farris

OCCUPATIONS AND PROFESSIONS STAFF

Diana Jarboe, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Brian Judy, Office of the Attorney General

MEMBERS ABSENT

none

GUESTS

Steve Keeney
Robert Denkhoff

CALL TO ORDER

Mitch Buchanan, Board Chairman, called the meeting to order at 10:50 a.m.

MINUTES

A motion was made by Mr. Fister to approve the meeting minutes from May 13, 2014. Mr. Chandler seconded that motion and it carried.

MONTHLY FINANCIAL REPORT

The financial statement for the month ending May 31, 2014 was reviewed by the Board.

LICENSURE STATUS REPORT

The licensure report was reviewed. There are currently 359 licensed Home Inspectors.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including the June 30, 2014 pay delay, the upcoming vacation schedule for Board Administrators, and the continued progress of the database/on-line license renewal project which now has a projected completion date of September 2014.

OLD BUSINESS

Mr. Johnson presented the Board members with a sample KBHI brochure. The Board members suggested changes to be made and Mr. Johnson will make those changes as discussed. There was further discussion of the planned distribution of these brochures once finalized. The Board agreed the brochure will be available on paper and electronically on the Board website.

The Board members discussed clarifying, within the drafted regulations, that the three unpaid home inspections required during a pre-licensing course MUST be performed with a Kentucky licensed home inspector.

NEW BUSINESS

The Board received a request from Jeffery Watt, a licensee whose license was approved at the May Board meeting. Mr. Watt requests that his license be issued as of today's meeting instead of the May Board meeting date, since his birthdate is in June, to simplify his renewal process somewhat. Mr. Buchanan motioned to approve the licensure application for Jeffery Watt, effective June 10, 2014. Mr. Fister seconded the motion and the motion carried.

EDUCATION COMMITTEE REPORT

ASHI sent a request to the Board to approve their new electronic sign in policy. The Board reviewed the policy along with 815 KAR 6:040 section 4(1)(d), and determined that an electronic signature is not sufficient under the current regulation. The Board members discussed that an electronic signature will be noted as sufficient in the new regulations.

APPLICATIONS COMMITTEE

The Applications Committee recommended the following:

- Renewal applications to be approved – David Adkins, Daniel Ayers, Brian Baioni, Mark Beauchamp, William Boone, Kenneth Botts, Troy Buckner, Anthony Clark, Buck Combs, Steven Cunningham, Tony Day, Thomas Durbin, Tara Green, Eric Hay, Elvis Ingram, Robert Johnson, Christopher Langley, David Lewis, Jason Lewis, Matthew Neary, Michael Shane O'Leary, Willard Pearson, Ronald Pike, Rickie Rodgers, Doug Saville, George Skeeters, Ryan True, Jeffrey Turner, Rex Darrell Wallace, Joseph Wilcox, Stephen Williams, and Jerry Wilson.
- Michael Scotty Boggs – renewal application approved, but is requested to appear at the next Board meeting to discuss his home inspection report.
- Jeff Branham – renewal application approved pending receipt of corrected insurance certificate.
- Eric Riffle – renewal application denied for not fulfilling the continuing education requirements set forth in 815 KAR 6:010 6(2)(3).
- Robert Wetterstroem - renewal application denied for not fulfilling the continuing education requirements set forth in 815 KAR 6:010 6(2)(3) and for not submitting a Kentucky state Police background check as required by 815 KAR 6:010 2(1)(f).
- James Tolliver – renewal application denied for not submitting a Kentucky State Police background check as required by 815 KAR 6:010 2(1)(f).
- Brian Smallwood – renewal application denied for having completed the required continuing education after the expiration of his license.
- Initial licensure application(s) to be approved – Jesse Back, Robert Denkhoff, Francois Grimard, Randy Hamby, Charles Higdon, Nathan Jared, Jeremiah Martin, Robert Matthews, Douglas Muir, Steven Williams, and Brian Witty.

Mr. Bone motioned to accept the recommendations from the Applications Committee. Mr. Fister seconded the motion and the motion carried.

COMPLAINTS COMMITTEE

There was no report from the Complaints Committee.

TRAVEL AND PER DIEM

Mr. Bone made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Oerther, carried.

NEXT MEETING

The next meeting is scheduled for Tuesday, July 8, 2014 at 10:30am at the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

Mr. Buchanan made a motion to adjourn at 12:30 p.m. The motion was seconded by Mr. Fister and carried.